

# Academic Policies

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## Academic Standing

To remain in good academic standing a student must maintain a grade point average of at least 2.0 and make progress toward the degree at a satisfactory rate.

An undergraduate student is subject to academic probation if at the end of any quarter:

- The grade point average for that quarter is less than 2.0
- The cumulative grade point average is less than 2.0
- The School grade point average is less than 2.0
- Failure to make normal progress toward degree

A student whose grade point average falls below a 1.5 for any quarter, or who after two consecutive quarters on probation has not achieved a cumulative grade point average of 2.0 or a satisfactory rate of progress, is subject to disqualification.

## Normal Progress

Undergraduate students will become subject to probation or to disqualification from further registration in the University if they fail to make normal progress toward the baccalaureate degree.

Normal progress includes:

- Enrolling in a minimum of 12 units per quarter (unless an approved part-time petition is on file)
- Completion of the UC Entry Level Writing Requirement before the beginning of the fourth quarter at UCI
- Completion of the lower-division writing requirement before the beginning of the seventh quarter at UCI

## Academic Probation

Education Sciences students are subject to academic probation according to university policy for "academic standing" and "normal progress" provided above. The Office of Student Affairs will notify students of academic probation status with an email letter. Students on academic probation are strongly encouraged to meet with a Student Affairs Counselor without delay to identify resources and strategies supporting success.

## Academic Contract

Education Sciences students are subject to academic contract if GPA for two consecutive quarters is below 2.0 **OR** GPA is below 1.5 for one quarter. Academic contract specifies progress expectations and timeframe by which students can return to good academic standing. Failure to abide by the academic contract may result in disqualification. Students on academic contract will have a hold placed on their record. The hold will

prevent registration for courses. The hold will be lifted once the Office of Student Affairs receives a signed contract from the student.

### **Disqualification**

Education Sciences students are subject to disqualification as a result of failing to meet the conditions of an academic contract after **TWO** consecutive quarters. Official notification will be sent from the Director of Undergraduate Programs and Student Affairs to the student's UCI email address. Students can appeal disqualification to the Associate Dean of Education.

### **Submitting a Letter of Appeal**

Letters of appeal should explain any unusual or extenuating circumstances that contributed to the academic difficulties and failure to abide by academic contract. The letter must detail the student's actions for effectively addressing these circumstances (including use of campus resources). The Associate Dean of Education will review the student's appeal letter, transcript, and academic file with the Office of Student Affairs before making a decision. The Associate Dean's decision is final. If the appeal is granted, the student will be held to an academic contract outlining the expectations and timeframe for returning to good academic standing.

If the appeal is not granted, the student is formally disqualified by the end of the current quarter. Formal disqualification means dismissal from the major, the School of Education, and UC Irvine. The student will be restricted from registering for courses or using university services after the effective date. The Registrar's Office will be instructed to note the effective date of the disqualification on the student's official transcript. An official letter will be sent to the student's permanent address.